



**Employment Application**

First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_  
Last Name: \_\_\_\_\_

Other Names Under Which You Have Worked or Are Known: \_\_\_\_\_

Are you 18 or older?  Yes  No

If under 18, can you provide the required Permit and proof of eligibility to work?  Yes  No

Expected Salary: \_\_\_\_\_ Target Date of Hire: \_\_\_\_\_  
Social Security #: \_\_\_\_\_ Gender:  Female  Male  
Driver's License #: \_\_\_\_\_ Referred By: \_\_\_\_\_  
Commercial Driver's License #: \_\_\_\_\_ (if any)  
U.S. Citizen?: \_\_\_\_\_ (yes/no, if no, specify country)

**Contact Information:**

During Season: During Winter:  
Street Address: \_\_\_\_\_ Street Address: \_\_\_\_\_  
City, State: \_\_\_\_\_ City, State: \_\_\_\_\_  
Zip: \_\_\_\_\_ Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Winter Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**Position Sought:**

Preferred # Hrs/Wk: \_\_\_\_\_ Hours Can Not Work: \_\_\_\_\_  
Preferred Days: \_\_\_\_\_ Days Can Not Work: \_\_\_\_\_  
Comments: \_\_\_\_\_

**Availability on Holidays:**

If hired, AIResort will do its best to provide you a regular work schedule, but will/may need all staff to be available at peak times, particularly the holidays. Do you agree to work, or at least be available on an "on-call" basis for additional periods in July/August and during the following holidays? (Please check all days you are available and willing to work or be "on-call".)

Memorial Day Weekend?  Fri  Sat  Sun  Mon  None  
July 4<sup>th</sup> Weekend?  Fri  Sat  Sun  Mon  Tues  None  
Labor Day Weekend?  Fri  Sat  Sun  Mon  None

**Non-Availability:**

Please note any particular dates that you already know you are unavailable to work (post-Labor Day for school, special occasions, family weddings, family vacation, other appointments, etc).  
Dates: \_\_\_\_\_

**Education:**

**High School:** \_\_\_\_\_ City & State: \_\_\_\_\_  
Highest grade completed: \_\_\_\_\_ Year of Diploma: \_\_\_\_\_

Job Applicant: \_\_\_\_\_



**College/Trade School:** \_\_\_\_\_ City & State: \_\_\_\_\_  
Attended, From: \_\_\_\_\_ To: \_\_\_\_\_  
Degree Earned: \_\_\_\_\_ Date Received/Expected: \_\_\_\_\_

**College/Trade School:** \_\_\_\_\_ City & State: \_\_\_\_\_  
Attended, From: \_\_\_\_\_ To: \_\_\_\_\_  
Degree Earned: \_\_\_\_\_ Date Received/Expected: \_\_\_\_\_

**Certificates or Licenses Attained:**

Name of Cert/License: \_\_\_\_\_ Date Received: \_\_\_\_\_  
Issued by: \_\_\_\_\_ City & State: \_\_\_\_\_  
Date Received: \_\_\_\_\_

List any supplemental training, apprenticeships, additional skills and length of experience that are job related (include approximate dates):

\_\_\_\_\_  
\_\_\_\_\_

List any machinery/equipment operated and level of proficiency:

\_\_\_\_\_  
\_\_\_\_\_

Summarize your computer skills (including software) and level of proficiency:

\_\_\_\_\_  
\_\_\_\_\_

List any job related training or experience in the military, National Guard or Reserves:

\_\_\_\_\_  
\_\_\_\_\_

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**Employment History:**

**We prefer that job applicants submit a resume, but alternatively, complete the information below for employment in the past 5 years beginning with the most recent.**

**Current or Most Recent Employment:**

Company Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
\_\_\_\_\_

Date of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_  
Supervisor's Name: \_\_\_\_\_ Supervisor's Title: \_\_\_\_\_

May we contact your former supervisor?  Yes  No

May we contact you at your current employer?  Yes  No

Supervisor's Phone: \_\_\_\_\_

Starting Pay: \_\_\_\_\_ Ending Pay: \_\_\_\_\_

Reason For Leaving: \_\_\_\_\_

Responsibilities: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Next Prior Employment:**

Company Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
\_\_\_\_\_

Job Applicant: \_\_\_\_\_



Date of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_  
Supervisor's Name: \_\_\_\_\_ Supervisor's Title: \_\_\_\_\_  
May we contact your former supervisor?  Yes  No  
Supervisor's Phone: \_\_\_\_\_  
Starting Pay: \_\_\_\_\_ Ending Pay: \_\_\_\_\_  
Reason For Leaving: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Reference #1: job-related (required)**

Name: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Time Known: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

**Reference #2: personal (required)**

Name: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Time Known: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

**Reference #3: job-related (optional)**

Name: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Time Known: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

**Reference #4: personal (optional)**

Name: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Time Known: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

**Personal Information:**

Have you ever pleaded no contest or guilty to, or been convicted of any felony, misdemeanor (including driving while intoxicated or impaired) or any type of offense except minor traffic infractions?  
 Yes  No

If yes, please describe details:

\_\_\_\_\_  
\_\_\_\_\_

Are there any arrests, indictments or summonses other than minor traffic infractions PENDING against you – including driving while intoxicated or impaired?  
 Yes  No

If yes, please describe and provide copy of accusatory instrument:

\_\_\_\_\_  
\_\_\_\_\_

**Authorization to Release Information:**

I authorize the release of information on my character and job performance to Association Island RV Resort & Marina.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Thank you for filling out this employment application. Please fax to 315-955-6858, or mail to: Association Island RV Resort & Marina, PO Box 525, Henderson Harbor, NY 13651.**

Job Applicant: \_\_\_\_\_